OSCEOLA MIDDLE SCHOOL

Title I, Part A Parent and Family Engagement Plan 2023-2024

I, **Alyson Shirley**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special projects, where prohibited.

Assurances:

- ✓ The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in ESEA Section 8101;
- ✓ Engage the parents and family of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for family engagement are spent [Section 1116(b)(1) and (c)(3)];
- ✓ Jointly develop/revise with the family that has custodianship of the student the school parent and family engagement policy and distribute it to parents of participating children and make available the parent and family engagement plan to the local community [Section 1116(b)(1)];
- ✓ Engage parents and family, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school wide program plan [Section 1116(c)(3)];
- ✓ Use the findings of the parent and family engagement policy review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's parent and family engagement policy [Section 1116(a)(2)(C)];
- ✓ If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
- ✓ Provide to each parent and family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];

- ✓ Provide each parent and family timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not certified within the meaning of the term in 34 CFR Section 200.56 [Section 1112(e)(1)(B)(ii)]; and
- ✓ Provide each parent and family timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)(i)(I) and Section1112(c)(1)(A)(ii)].

| Signature of Principal or Designee | Date Signed |
|------------------------------------|-------------|

Summary of 2022-2023 Family Engagement and Needs Assessment

This process will help your family engagement committee (which includes parents and other stakeholders) make data-driven decisions about plan implementation for the upcoming year.

| Fo | amily Engagement Fiscal Ove | rview |
|--|--|--|
| Total Parent & Family Allocation for 2022-23 | Total Family Engagement Funds Expended during 2022-23 | Total Family Engagement Funds Remaining |
| \$1512.00 | \$1435.35 | \$76.65 |
| If you have remaining funds, explain why they were not fully expended? | The remaining money was not spent due to changes in prices or items being unavailable. | |

| | Building Capacity Summ | ary (2022-23) |
|--|---|---|
| | <u>Family Engagement Da</u> | <u>ita Tracker</u> |
| Name of Training (add all activities from the 22-23 school year) | Number of Participants (this number should equal the number listed on sign-in sheets) | Results (How do you know this activity was successful? Include data and/or survey results) |
| Annual Title 1 Parent Night | 14 | The number of participants increased by 4 from the 21-22 school year. |
| 6th Grade Orientation for Parents | 140 | This event was very well attended. All participants received an orientation to 6th grade at Osceola Middle School by attending a presentation in the gym. |
| | | |

Only activities that were included in your school's 20-21 Parent and Family Engagement Plan have been listed. If an activity wasn't held, a zero should be included in the "Number of Participants" column with an explanation why the event wasn't held in the "Results" column.

| Staff F | amily Engagement | Training Summary (2022-2023) |
|---|---|---|
| Name of Training (add all trainings from the 22-23 school year) | Number of Participants (this number should equal the number listed on sign-in sheets) | Results (How do you know this training session was successful? Include data and/or survey results) |
| Youth Mental Health First Aid | | New teachers and staff who had not yet completed the requirement completed the training during the school year. |
| | | |
| | | |

Only training sessions that were included in your school's 22-23 Parent and Family Engagement Plan have been listed. If a training wasn't held, a zero should be included in the "Number of Participants" column with an explanation why the event wasn't held in the "Results" column.

Parent & Family Engagement Plan (PFEP) 2023-2024

OSCEOLA MIDDLE SCHOOL shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. [Section 1116(b)(1)]

The review and development of the PFEP is held at the end of the school year as an evaluation of your school's family engagement process. This is also an opportunity to connect with parents to start planning for the upcoming school year.

Explain the role of parents in the review and revision of the PFEP?

2

The school seeks parent input frequently via a series of sponsored events and committee meetings of the School Advisory Committee (SAC) and the Parent & Family Engagement Committee (PFEC). All Title I events and meetings

are documented by sign - in sheets and an agenda.

Committee meetings will also be documented via summary notes and/or minutes. The SAC and PFEC are responsible for reviewing the annual school climate survey, planning for use and application of PFE budget/funds, and any needed changes or updates to the PFEP. The PFEP will be developed using parent input from the annual district-sponsored (by-school) climate survey, a meeting of the PFEC in early June annually, and input collected during fall events in August and September, like the annual goal-setting barbeque and the first SAC meeting of the school year.

When will your school distribute and explain the 2023-24 PFEP to parents and family members?

3

The 2023-24 PFEP will be made available on the school's website by early October, and copies in English and Spanish will be placed on the office counter at the same time for public inspection and acquisition. The PFEP will also be explained at the Annual Title I meeting in early September.

Identify the various formats your school will use to distribute the 2023-24 PFEP?

The formats to be used for distribution of the PFEP for 2023-24 are: school website, mass email accounts on Skyward Messenger to students, copies in two languages on the office counter in the main office.

OSCEOLA MIDDLE SCHOOL shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children. [Section 1116(c)(3)]

Describe how parents participate in developing the family engagement program and activities.

As previously described, select parents are invited to the annual PFEP work session in early June. The Principal posts invitations in the school newsletter and the Assistant Principal follows up by ensuring parent representation in the group. Parents are also invited to provide feedback on the annual district (school by school) survey. Results of the survey are considered during the annual planning committee work session in early June, Parents are also afforded opportunities to provide input at engagement events, both formally and

| | | informally throughout the school year. |
|---|---|--|
| | | |
| 6 | Explain the role of parents when developing the schoolwide program. | Parents participate as described above, as well as in the School Improvement Planning (SIP) process through involvement in the School Advisory Committee (SAC) and the Parent & Family Engagement Planning Committee (PFEPC). Major annual school-wide focus areas are determined via these processes in combination with district level initiatives related to the strategic plan, and needs assessment data analysis conducted during annual "reflection" meetings hosted by the Principal. |

Annual Title I Meeting

OSCEOLA MIDDLE SCHOOL shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved. [Section 1116(c)(1)]

7 When and where will the annual Title I Meeting will take place on October 9th, 2023 at 6:00 p.m. in the Osceola Middle School cafeteria.

How will parents be notified about the annual Title I meeting?

The school will notify parents of the annual meeting via posting on the website events calendar, the school's Facebook page, by mass email, verbal and text announcements via Skyward Messenger, and via the Parent Newsletter.

The Principal is ultimately responsible for conducting the annual Title I meeting. The Principal is assisted by the Assistant Principal. Interpretive assistance is also provided by the school's Migrant Advocate, or other Spanish speaking employee.

Who is responsible for conducting

the annual Title I meeting?

8

9

Flexible Meetings

OSCEOLA MIDDLE SCHOOL shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement. [Section 1116(c)(2)]

Describe the types of meetings your school will offer parents.

10

11

12

As the school does not host specific universal parent conference nights, every effort is made to explain the parent and school compact, and available student supports via staffing meetings called by parents or teachers, or teams of teachers. The school does the same during ESE meetings related to referrals, and annual IEP meetings. This is a standard agenda item during these meetings to ensure integration of effort. Of course, there is also the annual meeting in early September, and various events held throughout the year in accordance with this plan. These include the 6th-Grade Orientation Barbeque, Science Nights, and one to one meetings with admins, counselors and teachers anytime a parent requests one.

Describe the flexible meeting schedule your school will offer parents.

IEP meetings and staffing/progress meetings are scheduled at the parent's convenience. The annual meeting and content focus meetings are held in the early eventing. The SAC meetings are held early in the evening. Counselors, coaches, advocates and administrators are available for parent drop-in meetings virtually at any time. OMS staff members will be very responsive to parent requests for meetings. Phone calls, emails, and Talking Points also provide additional forms of communication that can be used immediately when parents are not available during school hours.

How will your school assist with transportation, childcare, or home visits when requested?

Generally, there is no district source for transportation to evening meetings or events; nor is transportation provided to parent meetings held during the school day; however, if a parent requests assistance, members of the administration and the Migrant Advocate will find ways to help a parent to attend. All members of families are welcomed and included in after school events and meetings. Parents are completely free to bring anyone they wish to any meeting or event at OMS. Home visits are often made by the Advocate, the Dean, a Counselor, an Administrator, or the School Resource Officer.

Communication

OSCEOLA MIDDLE SCHOOL shall provide parents of participating children—

- A. timely information about programs under this part;
- B. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and
- C. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. [Section 1116(c)(4)]

provide timely information to parents about Title I, Part A programs and activities throughout the school year?

13

14

Parents are informed about all Title I programs at the Annual Title I meeting in September. The school will then send out automated phone calls, emails and texts to all parents at least twice before each planned event. A newsletter with the primary purpose of informing parents of out of field teachers will also contain event reminders. There are two of these published each year; one in each semester. The Principal will also publish a "Warrior Weekly" newsletter with updates and reminders that are shared via email and Facebook. There is a formal screening process for this that works in synchronization with the MTSS process at the school. Progress reports and report cards are provided during and after each 9 week period, in accordance with district policy. Parents may request staffings to conference with teachers at any time they deem necessary, and a conference will be scheduled

List the tools and resources you will use to provide timely information to parents about Title I, Part A programs and activities throughout the school year.

Warrior Weekly Newsletter, Talking Points, Sky Alert Voice, email and text messaging, school website, bi-annual OOF newsletters, personal letters, IEP and staffing (parent/teacher conference) meetings, daily announcements via Warrior Broadcasting, and via brochures and documents made available in the school's main office. Progress reports and report cards are provided during and after each 9 week period, in accordance with district policy. Parents may request staffings to conference with teachers at any time they deem necessary.

Give a description and explanation of the curriculum

All students are taught using state-approved learning standards and district-adopted curriculum organized into

used at your school.

content area learning maps with defined scopes and sequences. This is tier 1. Students needing extra instruction at tiers 2 or 3 are supported using the RtI/MTSS intervention models, tutoring or differentiated instruction provided by their teachers, and via a before and after school SAI tutorial program. All students have access to Edmentum's Exact Path program for ELA and Math, and Study Island for Science and Social Studies. Formal MTSS plans for students with academic, behavioral or mental health needs are designed and implemented, along with specific tiered instructional plans in the core content areas of ELA and Math.

Give a description and explanation of the forms of assessment your school uses to measure student progress.

The school uses a variety of assessments that are formative and summative in purpose. These include: FAST Reading, FAST Math, and NWEA Science three times per year. The school also uses common unit assessments in the core subject areas of ELA, Math, Social Studies and Science at all levels. In the classroom, teachers employ AVID and other strategies such as transition and exit tickets, quizzes, tests and demonstrative projects to assess student attainment of the learning objectives and standards. OMS also participates in all state-required annual testing, including FSA Writing, Civics EOC, Algebra EOC and NGSSS Science. Results are incorporated into annual school wide objectives and plans associated with school improvement.

Give a description and explanation of the achievement levels students are expected to obtain.

17

18

Ultimately, OMS seeks to ensure that all students meet or exceed state-determined pass rates (3 or higher) for proficiency in Reading, Writing, Math, Science and Social Studies. In addition to this, acceptable pass rates for all courses are established by the Okeechobee School District's Progression Plan. A minimum score of 60% is required to achieve a "D" and students must successfully pass at least three of four academic quarters each year in ELA, Math, Science and Social Studies in order to progress from middle school to the 9th grade. These realities stated, OMS believes in growth for all students, and considers its essential mission to assist students to grow as much as possible from whatever status or achievement point they may be presently at.

What decision-making opportunities are available for parents at your school?

Parents are encouraged to complete the Title I and School Climate surveys on an annual basis to provide feedback on all of the school's educational programs. This feedback and any other parental input provided at events held throughout the year are taken into consideration when planning programs and services. for the following year. OMS parents are involved at the school and district levels on school improvement and strategic planning committees, and they are always encouraged to advocate for their students in terms of academic placement and vocational or other offerings provided by the school

How will the school communicate opportunities for parents to participate in decision-making?

19

20

Advertising via the methods, tools and forums previously described...in particular related to IEP, MTSS, Conferencing and the formal committees described herein (ie. SAC, & PFEP).

Parents will also be notified via the school website, Talking Points, Skyward Messenger, and the Osceola Middle School Facebook page.

If the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. [Section 1116(c)(5)]

Briefly describe how and when the schoolwide program plan is explained to parents. Also, how will your school address unsatisfied parents?

The program is explained at annual Title I Meeting, and via published documents required by the Title I Program .If parents have negative comments, give the comments to the principal who will present them to the district office.

Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **OSCEOLA MIDDLE SCHOOL** shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children. [Section 1116(e)(1)]

| 21 | Name of Activity | Resources planned to assist parents | Actions planned to assist parents |
|-------|--------------------|--|-----------------------------------|
| Title | e I Annual Meeting | Presentation Powerpoint in English and | Present All Required School |

| | Spanish, Parent Survey Forms, Sign In Forms, Pens, Zoom (annual meeting) | Information, Including Performance Data, Supportive Programs, Assistance Options, Conduct Q&A, Collect Survey Responses |
|--|--|---|
| Family Science Night | Science Kits, Hands-on Station Materials for Parent Participation Program Standards Handouts, Sign-In Forms, Parent Survey Forms, Pens | Conduct Stations to Demo Learning With Active Parent Participation, Collect Survey Responses. |
| Parent-Teacher Conferences (requested by parent or teacher) | Progress Information, Available Phones and Computers for Virtual Conferencing | Teachers provide direct progress information to parents and make suggestions for how students can improve ane how parents can help in this process. |
| Early Fall Open House With Added Info Stations of: ESE, Mental Health, Skyward Tech, DATA Counseling, Tykes & Teens, Mentoring Opportunities | Provide Handout on Skyward Access to Monitor Grades, Attendance, Progress, Sign-In Forms, Parent Survey Forms, Pens, Station Related Materials by Specific Representatives | Conduct Tech Support and Bus Info Stations to Help Parents With Access & Understanding; Conduct Info Stations Re: All Supportive Services on Campus; Collect Survey Responses |
| 6th Grade Orientation for Parents, Kids, Family Members | Program & Support Info Brochure Presentation Powerpoint, Sign-In Forms, Parent Survey Forms, Pens | Present School Program & Support Information and Provide Handouts, Collect Survey Responses |
| Fall Festival | Provide Handout on Skyward Access to Monitor Grades, Attendance, Progress, Showcase student work from various grade levels and content areas | OMS leadership/instructional staff will be at each informational booth to provide assistance to parents regarding student support and academics. |
| Physical Health Jog | Provide handout on Skyward Access to monitor grades, attendance, and student progress. The event will showcase student work from various grade levels and content areas. | OMS leadership/instructional staff will be at the event and will set up academic booths throughout the jogging track. |
| | | |

OSCEOLA MIDDLE SCHOOL shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement. [Section 1116(e)(2)]

| 22 | Name of Activity | Resources planned to assist parents | Actions planned to assist parents |
|-----|----------------------|---|--|
| | Open House | Provide Handout and support to access Skyward to monitor grades and student progress. Teachers will provide individual resources to parents that are specific to their content and grade level. | OMS leadership/instructional staff will be at each informational booth to provide assistance to parents regarding student support and academics. |
| Web | osite with Resources | The Osceola Middle School website will have the following information posted on the website: Florida Family Portal Flyer, Parent Skyward Access, 6th-Grade Orientation Presentation, and the 23-24 OMS Student Handbook. Administration will continue to add resources that will assist parents with improving their child's achievement in school. | OMS leadership/instructional staff will update the Osceola Middle School website with resources to assist parents to improve their child's achievement. |
| | | | |

OSCEOLA MIDDLE SCHOOL shall educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. [Section 1116(e)(3)]

| 23 | Name of Activity | List activities planned (such as book studies, PLCs focusing on family engagement, on-site PD, training venues) | Describe the role of parents when developing training sessions |
|-----|----------------------|--|---|
| (| OMS Skyward PD | Teacher leaders or administrators will provide a session on how to use Skyward to communicate student progress with parents/guardians. | Parents may have input on suggested training focus in planning. |
| ОМ | IS Talking Points PD | Teacher leaders or administrators will provide a session on how to use Talking Points to communicate student progress, concerns, and successes with parents/guardians. | Parents may have input on suggested training focus in planning. |
| OMS | S MTSS & Branching | Teacher leaders or administrators | Parents may have input on suggested |

| Minds PD | will provide a session on how to use Branching Minds to document student academic and behavior progress and how to use MTSS to provide additional support to students. | training focus in planning. |
|---|--|---|
| BEST / New Florida Standards Familiarization Training | Department and Grade Level Training Sessions by Academic Coaches throughout the year. Training will be ongoing throughout the year based on teacher needs. | Parents may have input on suggested training focus in planning. |
| High Impact Teams | Training for professional learning team leaders and administrators related to equipping leaders with solutions that impact student achievement. | Parents may have input on suggested training focus in planning; provide input on what they want/need to know about the process Florida/Okee/OMS will be going through |

OSCEOLA MIDDLE SCHOOL shall to the extent feasible and appropriate, coordinate and integrate family engagement programs and activities that teach parents how to help their children at home, including but not limited to, other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. [Section 1116(e)(4)]

| 24 | Name of Program | List examples of coordination and integration with other programs (examples of coordination) | |
|----|---|--|--|
| 1 | Individuals with abilities Education Act (IDEA) | Supplemental instruction provided by the school will be discussed with parents during the development of the students' IEP | |
| | Title I, Part C | Migrant Advocates - Services include translation, home visits, referrals to outside agencies, ensuring parents attend all school based family engagement and academic progress meetings | |
| | Title IV, Part A | Art and Band Programs - Band instruments, and art supplies/materials Ripple Effects Professional Development for guidance counselors, new administrators and mental health counselors | |

OSCEOLA MIDDLE SCHOOL shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. [Section 1116(e)(5)]

| How will your school share information using Talking Points, which delivers written messages to parents' phones using their primary language that parents and families can understand? We will share information using Talking Points, which delivers written messages to parents' phones using their primary language identified in Skyward. We will also share school information through the school's Facebook account and school website in English and Spanish. |
|---|
|---|

| 26 | What languages are spoken by the families and students in your | English and Spanish Primarily. |
|----|--|--------------------------------|
| | school? | |

OSCEOLA MIDDLE SCHOOL shall provide such other reasonable support for family engagement activities as parents may request. [Section 1116(e)(14)]

| 27 | Name of the Family Engagement Program or Service | Describe the PFE programs or services provided by the school or frequently requested by parents and families (such as: high school equivalency programs, English classes, access to computers) |
|----|--|--|
| | Fall Open Houses | Open Houses to meet & greet teachers/learn about course focus (Fall) |
| | Parent-Teacher Conferences | Parent conferences between the parents and teachers to discuss student progress and concerns. |
| 6 | th Grade Orientation Barbeque | In-coming student campus tours (Spring); General info & support for parents and students (Fall) |
| | Science Night | Family engagement activity focused on science content and activities led by the science department |
| | | |
| | | |

Barriers

Identify barriers that hindered the participation and involvement of parents and family members during the 2022-2023 school year (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). Then, describe the steps that will be taken during the 2023-2024 school year.

| 28 | Barrier | Steps to Overcome the Barrier |
|------------------------------------|--------------------------------------|--|
| Exte | nsion of Staff due to Open Positions | Several positions were not staffed at the start of the 2022-2023 school year. The assistant principal resigned in October, leaving a two month gap before the position was staffed. We will actively recruit and retain teachers and staff to ensure we can provide the services and educational opportunities our students deserve. |
| Lack of Parent/Guardian Attendance | | Parents/guardians have busy lives and it is difficult to schedule an event that requires their attendance for an extended period of time. We will overcome this barrier by improving the communication and notification of events and by providing a variety of events scheduled for different lengths of time. We will ensure parents are notified through various communication methods and in their primary language. |
| | Time/Space in School Calendar | The 2022-2023 school year was exceptionally busy. All events for the 2023-2024 school year will be scheduled and placed on the OMS Activites Google calendar by the middle of August. |

Title I Family Engagement Survey Results

Using your 2022-2023 Title I Family Engagement survey results, choose a minimum of two (2) questions to address during the upcoming school year.

| 29 | Topic | Question # | Actions, Activities, and Evidence of Effectiveness |
|---------------|---|------------|--|
| pr mc t | w can the school rovide additional training and aterials to parents hat aid them in supporting their hildren at home? | 1 | Administrators will provide resources for supporting students at home on the school's website. Administrators and guidance counselors will also provide additional resources based on individual student need, for example, supporting parents with Skyward and Schoology and providing referrals for counseling services. |
| | w can the school enhance communication | 2 | All staff will be trained on Talking Points, Skyward, and Branching Minds prior to the return of students to ensure all staff know how |

| between students, parents, staff, and administrators? | k | to properly and efficiently communicate with parents. Parent/teacher conferences will be scheduled based on individual student needs and will be scheduled by the teacher requesting the conference or by Ms. Smith in the front office. Administrators will make parent contact and communication a priority by updating the school's website and |
|---|---|--|
| | | Facebook page and by sending information through Talking Points announcements to |

Evidence of Parent & Family Input in the Development of the Plan

Upload Parent-School Compact to your school FE Folder.

Upload Evidence of Parent Involvement in Development of Parent-School Compact to your school FE Folder.

Upload Family Engagement meeting sign-in sheets, agendas, minutes, invitations to parents, etc. to your <u>school FE Folder</u>.

- ★ **Note:** As a component of the school-level family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.
- ★ NEW: Compacts must be discussed and signed during parent-teacher conferences (only applies to elementary).
- ★ NEW: Compacts must be signed by all parties (applies to elementary, middle and high).