

Osceola Middle School Title I, Part A Parent and Family Engagement Plan 2018-2019

I, **Sean Downing**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlines in section 1116 of the Every Student Succeeds Act (ESSA);
- Involve parents and family members of children served in Title I, Part A schools in decisions about how Title I, Part A funds reserved for family engagement are spent;
- Jointly develop/revise with parents and family members a written parent and family engagement policy and distribute it to parents and family members of participating children and make available the parent and family engagement plan to the local community;
- Involve parents and family, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement policy;
- If the plan for Title I, Part A, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent and family member an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who has not met applicable state certification and licensure standards; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

1. FAMILY ENGAGEMENT

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for family engagement will be used.

The school will make automated phone calls when necessary to inform parents of the events that are taking place at the school. The school will also use the Remind application to inform subscribed parents of upcoming events. Meetings will also be advertised on the school website and on the school's social media accounts to allow all parents to participate. The Family Engagement Committee is responsible for hosting at least four events throughout the school year. Climate surveys will be distributed throughout the school year.

Parent input at SAC and Title I events meetings are documented by sign - in sheets, agenda, and minutes. FEC is also responsible for conducting the school climate survey, reviewing the results, and determining any needed changes. The PFEP will be developed using the parent input from the climate survey.

2. COORDINATION AND INTEGRATION

Describe how the school will coordinate and integrate family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Program	Coordination
Title 1, Part C: Migrant Advocate Program	Migrant Advocates can assist in the communication to Migrant families with Title 1 students and others during the school day to provide translation services for parent conferences, school supplies and learning materials for students, and additional education support through home visits with parents.
Title I, Part A Parent Educational Focus Nights *Note: Two or more of these nights may be COMBINED based on availability of staff	OMS will host a series of academic parent nights in the core content areas of ELA, Math, Science and Social Studies. These evenings will feature student demonstrations of their learning and integrated teacher support for parents, such as data chats regarding progress and future plans for improvement.
Title 1, Part A Annual Fall Parent Meeting	A portion of allocated funds will provide materials for the annual meeting. Training will be provided during the meeting on how parents can help their children at home to ensure academic success. Parent compact terms will

	also be covered at this meeting, with time for questions and answers
Title 1, Part A Summer Reading with Parent Inclusion	OMS will host a summer reading program, with required parental involvement to include parental participation in at least one training session and one session to read with their children during the summer. The goal will be to help prevent student regression in reading achievement during the summer months.

3. ANNUAL PARENT MEETING

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Develop agenda, handouts, and presentation materials for the meeting.	FE Team, Teacher Coord & Asst Principal	September 2018	Copies of agenda, handouts, and powerpoint presentation kept in Title I audit box
Advertise meeting	Principal & Asst. Principal	September 2018	Copy of notice sent to parents in Title I audit box, also posted on remind, school website, and on social media
Title I Annual Meeting	FE Team, Teacher Coord & Asst Principal	September 2018	Evaluations, sign-in sheets, agenda, powerpoint, handouts, and minutes

4. FLEXIBLE PARENT MEETINGS

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to family engagement.

Osceola will provide Title 1 meeting times during all PM meetings to accommodate multiple schedules. Childcare will be offered as needed. OMS will also ensure that all the parents who have given their email addresses to the family engagement Committee will receive copies of minutes from the meetings. PIC will survey parents for convenient times and additional needs. Title 1 parents will be afforded opportunities for parent/teacher conferences regarding their student’s progress during regularly scheduled conference events, and flexibly as requested by parents. Title 1

parents may attend data chat and other content area informational meetings, as per the schedule provided on page 4.

****Note: Two or more of these opportunities may be COMBINED, depending on availability of staff.**

5. BUILDING CAPACITY

Describe how the school will implement activities that will build the capacity for strong family engagement, in order to ensure effective engagement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement. Also, describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for family engagement activities.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Parent Event 1-FE Plan Goal Setting Meeting	Principal & Teacher Title 1 Coordinator	Planning	August, 2018	Sign-in sheets, agendas, input surveys
Parent Event 2-FE Plan Feedback & DC Trip Info Night	Family Engagement Team	Feedback & Additional Planning	August, 2018	Sign-in sheets, agenda, input surveys
Parent Event 3-Annual Meeting	Family Engagement Team	Informational	September, 2018	Sign-in sheets, agenda, powerpoint presentation.
Parent Event 4: Data Chats & Skyward Info	Family Engagement Team w/Assistance from Guidance, Admin & Teacher Volunteers	Provide parents with student data information to help their student with setting goals for academic improvement	October, 2018	Sign-in sheets, agendas, FSA scores, Study Island reports, and projections
Parent Event 5: ELA Night	Family Engagement Team w/Assistance from Reading Coach and Teachers	Provide parents with demonstrations, strategies and resources to support their student in the area of ELA. This event will enhance FSA ELA outcomes.	November, 2018	Sign in sheets, agenda, parent evaluations
Parent Event 6: Math	Family Engagement	Provide parents with	January, 2019	Sign in sheets,

Night	Team w/Assistance from Math Coach and Teachers	demonstrations, strategies and resources to support their student in the area of Math. This event will enhance results on district benchmark assessments and FSA Math outcomes..		agenda, parent evaluations
Parent Event 7: Science Night	Family Engagement Team w/Assistance from Teachers	Provide parents with demonstrations, strategies and resources to support their student in the area of Science This event will enhance results on district benchmark assessments and FCAT Science outcomes.	February 2019	Sign-in sheets, agenda, Parent evaluation
Parent Event 8: Social Studies Night	Family Engagement Team w/Assistance from Teachers	Provide parents with demonstrations, strategies and resources to support their student in the area of Social Studies. This event will enhance results on district benchmark assessments and FSA Civics EOC.	March, 2019	Sign in sheets, agenda, parent evaluations
Parent Event 9: Summer Reading Program Parent Inclusion Component	Family Engagement Team w/Assistance from Reading Coach, & Identified Summer Program Staff	Provide parents with literacy training to support their child and time to read with their child during the summer. This will assist with prevention of summer reading skill regression..	June - July, 2019	Sign in sheets, agenda, training outline and reading practice data in Accelerated Reader (AR) Program

6. STAFF TRAINING

Describe the professional development activities the school will provide to educate the teachers, pupil

services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Sensitivity Awareness Training	Principal	Enhanced student and parent engagement via relationship building to impact academic results	One Session-Pre School Week in August, 2018	Sign in Sheets, Agenda, Annual Climate survey indicator for teachers showing respect to students, Reduction in Office Disciplinary Referrals, Increase in Average Daily Attendance Rate, Increases in core subject area pass rates and district and state testing results
Culturally Responsive Teaching Training (all admins and teachers) (Includes topic of parent conferencing & communications)	CRT Committee	Enhanced parent and student engagement and retention of learning to impact academic results	Four Sessions- 1 per Academic Quarter	Sign In Sheets, Agenda, Reduction in Office Disciplinary Referrals, Increase in Average Daily Attendance Rate, Increases in core subject area pass rates and district and state testing results
Mental Health First Aid Team Training (all admins and counselors) (Includes topic of parent conferencing & communications)	District Personnel	Increase time students spend in class learning to positively impact district benchmark and FSA assessment results	September, 2018	Sign In Sheets, Agenda, Reduction in Office Disciplinary Referrals, Increase in Average Daily Attendance Rate, Increases in core subject area pass rates and district and state testing results
Crisis Response Team Training (all admins and	District Personnel	Increase time students spend in class learning to	September, 2018	Sign In Sheets, Agenda, Reduction in Office Disciplinary

counselors) (Includes topic of parent conferencing & communications)		positively impact district benchmark and FSA assessment results		Referrals, Increase in Average Daily Attendance Rate, Increases in core subject area pass rates and district and state testing results
Accelerated Reader Training (media center aide, para pros and teachers identified for summer program)	Reading Coach	Increase reading practice to impact summer slide/regression (Parent component of 2 sessions required in summer)	May, 2019	Sign In Sheets, Agenda, Reduction in Office Disciplinary Referrals, Increase in Average Daily Attendance Rate, Increases in core subject area pass rates and district and state testing results

7. OTHER ACTIVITIES

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children.

The FEC will expand the school website to include all activities and events so all parents will be informed.

8. COMMUNICATION

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan under is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency.

Parents are informed about all Title I programs at the Annual Title I meeting in September. The school will send out a least one automated phone call and newsletter a month to inform parents of upcoming events. Weekly Warrior updates will be shared via email, social media, and skylert. We will also use the Remind application to inform parents of upcoming meetings/events. After each event parents will have the opportunity to complete a survey to give the school feedback and to make any requests or give any suggestions.

All students are taught using state approved curriculum, aligned to the State Standards. Students needing extra instruction are supported using the RtI models. Progress reports and report cards are sent home on a regular basis.

Parents are encouraged to complete the climate survey and provide feedback on all of the school's educational programs. This feedback and any other parental input throughout the year are taken into consideration when planning programs, etc. for the following year.

All documentation is filed in the Title I audit file.

9. ACCESSIBILITY

Describe how the school will provide full opportunities for participation in family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

We have members of the Family Engagement Committee that are bilingual, they are willing to be our on-site translators. To ensure that all parents receive information about activities etc., we will send out letters. In the event that a parent with disabilities needs additional assistance, those services will be available at the school upon request.

10. EVIDENCE OF PARENT AND FAMILY INPUT IN THE DEVELOPMENT OF THE PLAN

Upload Parent-School Compact to your school PI Folder. [OMS PI Folder](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact to your school PI Folder. [OMS PI Folder](#)

★ **Note:** As a component of the school-level family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
AVID Signing Night	1	49	More parents will be on campus which encouraged them to attend the parent

			workshops that were held every nine weeks. This event helped engage parents with their child's classes and AVID strategies.
Parent Event 1: Science Night	1	153	Provided parents with strategies and resources to support their student in the area of science. This event positively impacted student achievement.
Parent Event 2: Parent Data Chats	1		Provided parents with student data information to help their student with setting goals to stay on track.
Parent Event 3: Prepare for the summer slide	1	0	This event would have helped provide families with information and resources to maintain student learning throughout the summer.
Conduct Title I Annual Meeting	1	49	Provided parents with information about Title I and the programs it offers for students and families.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Sensitivity Awareness Training	Assistant Principal/ Principal	40	Improved Attendance
Communication During Parent Conferences	Assistant Principal/ Principal	500	Parents can support students at home through homework help and organization.
Involving Parents to Reduce Absenteeism	Guidance Counselors	20	Improved Student Attendance

LGBTQ Awareness	Guidance Counselors/ Asst. Principal	45	Improved Student Attendance
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Transportation for migrant parents	We will strive to provide transportation via busing to all parent nights in the future
Teacher Participation	We will hold raffles (funds will not come from the grant) for teacher who attend the parent nights.
Childcare Services	We will do our best to provide a room on campus to use as a nursery (for children that are toddler aged and above)